

NLN Exam Instructions

All online exams offered by National League for Nursing must be proctored in order to ensure fair and accurate exam results for all test candidates. NLN's exams are hosted by Questionmark, and online proctoring for the exam sessions is provided by Proctor360. Please review the guide for step-by-step instructions to help you through the process of purchasing your exam and scheduling your proctored exam session. Please review the student resources page <https://www.nln.org/education/assessment-services/student-resources> for more information.

Creating your NLN Account

- Navigate to www.nlnest.org
- Select Create "New Account" and choose 392300-01 Minnesota West Community and Technical
- Fill out all required fields. We suggest using your email address for your User Name.
- You will receive an email from Questionmark.com. Follow the instructions to complete the creation of your account.

Purchasing Your Assessment

- Log into www.nlnest.org and select the "Buy Exam" option
- You need to purchase the Foundations of Nursing v1.2 exam. The price of the exam is \$86.00. Please note: The NLN has a NO REFUND policy. PLEASE BE SURE TO PURCHASE THE CORRECT EXAM before completing checkout.
- The Search Catalog can be used to narrow down your search. Once you've found the appropriate assessment click "Add to Cart."
- Select the red shopping cart icon on the top right and proceed through the checkout process.
- An email will be sent with confirmation of your purchase and instructions on scheduling your exam.

Scheduling Your Assessment

- A link to schedule your proctored assessment will be provided after you purchase your exam.
- Use the link to create your proctored account and schedule your assessment. You will receive a confirmation email from noreply@proctor360exams.com

System Check

- Prior to your test, you will need to verify that your computer meets the requirements. Use the link provided in step 1 of your confirmation email to connect to a system check.
- During the system check you will be provided with the system requirements.
- Go through each step to verify that your microphone, speakers, and webcam are working properly.
- After the system check is complete, you'll be provided an email from noreply@proctor360exams.com with instructions to connect to your test at your scheduled time.

Testing Day

- Make sure that you are in a secure testing area with no other people around and that your testing space is clear of any additional items or materials.
- Prior to connecting for your test, please be sure to close any additional tabs or programs on your computer.
- Access the link provided by noreply@proctor360exams.com at the time of your exam. Select "Click Here" on Step 4 to be navigated to the check-in page.
- During your Check-In you will be required to submit a face photo, an ID photo, and perform a 360 degree sweep of your testing environment, showing your testing surface and room in which you are taking the exam. Once this has been completed, the proctor will provide a code so that you can enter your exam.

NOTE: If you have questions/concerns about the NLN exam, the quickest way to request assistance is to submit a request to studenthelp@nln.org